



## **TUJ Housing Application Form**

### **PARENT/GUARDIAN ACKNOWLEDGEMENT AND AGREEMENT FOR STUDENTS UNDER THE AGE OF 20**

All visa-sponsored undergraduate students must reside in [university designated housing](#) during their first semester at TUJ. TUJ has two housing options: dorms and homestay.

To apply for TUJ housing, students will need to submit the housing application form by the specified deadline.

All TUJ facilities including the dorm and homestay are no-smoking and no-alcohol. A dorm manual with explanations on other rules and policies is distributed at the mandatory dorm orientation held during TUJ's new student orientation week. Students staying with Japanese families on the homestay program will review rules and policies at the mandatory homestay orientation meeting during new student orientation week. Students found in violation of TUJ housing rules may be subject to disciplinary procedures under Temple University's Student Conduct Code.

### **HOUSING COST & PLACEMENT**

Housing Cost:           420,000 (JPY) for fall or spring semester  
                                  340,000 (JPY) for summer semester

No upfront fee is needed to secure a spot in TUJ Housing. The housing charge will be added to the first statement from the university. We will notify the housing assignment after we receive an application form and will send check-in instructions along with the housing placement notification.

### **POLICIES**

1. You may cancel your housing request by written notice no later than the date of two weeks prior to the official check-in date, in which case you will not be charged for the housing fee. After the cancellation date, you are responsible to pay for the full housing fee.
2. If you withdraw from TUJ during the semester of residency, your housing payment is not refundable. You will have 2 weeks to exit the dormitory from the date your admission cancellation/withdrawal is submitted to the university. If you are a visa-sponsored student, you will also need to follow Japanese Immigration procedures to exit Japan.
3. Students are personally responsible for any and all damages, missing items, or unpaid telephone charges at the dorm. If unpaid within the time specified, a financial hold will be placed on your records preventing future registration, transfer of credits, graduation, and the issuance of official University documents. TUJ reserves the right to take disciplinary or legal measures for any damage or outstanding amount.

4. All students in University-arranged housing must abide by Temple University's Student Conduct Code and TUJ's housing guidelines. Violations may result in the student being expelled from university housing. No refunds are given in case of expulsion.
5. TUJ's housing guidelines include important requirements; for example, all students must respect quiet hours, abstain from smoking in their room, no outside guests allowed in a student's room, no overnight guests are allowed, no pets are allowed, and no alcohol is allowed in or around TUJ housing. A copy of TUJ's housing guidelines will be distributed on arrival and are available in advance on request.
6. To ensure that all students can live safely and comfortably in TUJ dorms, and given the problems associated with alcohol use and drug possession in Japan, TUJ Dorm Managers will conduct periodic room inspections during the course of the semester.

### **ACKNOWLEDGEMENT AND AGREEMENT**

I have carefully read the above Policies before submitting the form. I fully understand and agree that by requesting TUJ housing, I am agreeing to the above terms. I further agree that I will bear all housing costs and charges, even if I withdraw from the University or leave the housing before the semester ends. I affirm and represent that I am the student named below. I have accurately recorded my age.

**Legal Name of Student:**

**LAST NAME:**

**FIRST NAME:**

**AGE:**

**Note:**

*You are less than 20 years of age so a parent or legal guardian must sign the section below. Please print this form out with the completed information and get your parent/guardian to sign it. The printed form may then be submitted by uploading it as a PDF/JPEG/GIF format with your housing application form. No space will be reserved prior to receipt of an application signed by a parent or legal guardian.*

**I hereby represent that I am the parent or legal guardian of the above Student, and that I have read the foregoing document. Further, I acknowledge the terms and conditions of this document, and agree to guarantee any and all obligations of the Student set forth in this document.**

**Name of Parent/Guardian:**

**Signature of Parent/Guardian:**

**Date:**

**Use of Personal Information:** *The personal data you provide in this application will be kept confidential and not disclosed to unauthorized third parties without your consent. We may use your personal data to: (i) contact you through direct mail, e-mail, telephone, or other means about your application, our courses, our programs, our events, or other related matters; (ii) assess your application; (iii) assist you with admission and testing procedures; (iv) contact past schools and references; and (v) compile statistics and conduct related reports.*