

## TUJ Housing Policy - Tokyo

Temple University Japan requires new visa-sponsored students who start in the fall in Tokyo to stay in TUJ-arranged dormitories (“Dorms”) for their first two semesters. Spring start students must stay in Dorms for their first semester and for the summer semester, as long as they are enrolled in courses full time for each semester. Summer start students are required to stay in Dorms only for the summer semester. Accordingly, TUJ has reserved a Dorm room for you. You are responsible for all costs for housing. The [housing fee](#) must be [paid in advance](#) for your first semester.

The below cancellation policies and rules apply to your dorm reservation.

### Cancellation

If you decide either not to come for the first semester or to withdraw from TUJ during your first semester, you are responsible both for cancelling your housing reservation (**by email to [tujhousing@tuj.temple.edu](mailto:tujhousing@tuj.temple.edu)**) and for completing [the university withdrawal procedure](#).

1. If you decide to cancel your admissions or defer your enrollment, you may cancel your dorm reservation by written notice to the Office of Student Services and Engagement at the above email no later than **four weeks before [the first day of the official arrival dates](#) for your semester of stay at the Dorm**. If the notification of your cancellation is received prior to four weeks before the first day of the official arrival dates, you will not be charged the housing fee and any payment made for the housing fee will be refunded in full. If your cancellation is received between four weeks and two weeks before the first day of the official arrival dates, **a cancellation fee in the amount of 100,000 yen will be applied to your account and the remaining housing fee will be refunded after subtraction of the cancellation fee. From two weeks prior to the first official arrival date, you are responsible to pay for the entire cost of housing and no portion of the housing fee is refundable.**

2. If before [the date to drop registered courses](#) you provide written notice (at the above email) that you will defer your admission **to the next semester**, you are responsible for the entire housing payment, but we will provide an 80% discount on the housing fee for the following semester.

3. If you withdraw from TUJ during the semester of residency at the Dorm, your housing payment is not refundable.

In any of the above cases, you will have **2 weeks to exit the Dorm from the date your admission cancellation or withdrawal is submitted**. Since you are a visa-sponsored student, you will also need to follow Japanese Immigration procedures to promptly exit Japan.

If the multiple-semester requirement does not apply to you or you have been approved to move out of the dorm after one semester, your move out date is [the first Saturday after the attended semester ends](#).

### Conditions of Multiple Semester Stay

You must register courses for the following semester during the “[Priority Registration Period](#)” for your housing reservation to remain valid with respect to that semester. If you fail to register, or if your registration for that semester gets “washed out” due to a failure to pay or a failure

to make arrangements to pay by the priority enrollment statement deadline for the next semester's tuition and fees, you will still be charged for your dorm room unless you receive an approved exception to move out of the dorm as outlined in the section below.

### **Exceptions to Multiple Semester-stay Requirement**

There are limited circumstances for a student to be excused from the second-semester stay requirement. Those circumstances are: 1) Switching TUJ campuses from Tokyo to Kyoto, 2) Withdrawing from TUJ, 3) Leave of Absence or Summer Off, 4) Required participation in Government service, 5) The student's death, 6) Suspension or expulsion from TUJ. To request an exception, email [tujhousing@tuj.temple.edu](mailto:tujhousing@tuj.temple.edu) and let us know which circumstance applies to you. TUJ will review your request and email you the results of our review. **Students without an approved exception will be held liable for the whole second semester of housing fees. You must request an exception by the [priority registration period deadline](#).**

### **Dorm Rules**

Outlined below are the major rules for all Dorm facilities that TUJ uses in the Tokyo area. This is **not** an exhaustive list of Dorm rules; and additional rules will be provided in the Dorm course within TUportal's Canvas application and in your Dorm orientation after check-in. TUJ uses Dorms that are operated by outside companies who may have additional rules that also apply. You are expected to follow TUJ's rules should one of their rules contradict those of TUJ.

1. Students are personally responsible for any and all damage to their Dorm room (including missing items). If unpaid within the time specified, a financial hold will be placed on your records – until resolved, this would prevent future registration, transfer of credits, graduation, and the issuance of official University documents. TUJ reserves the right to take disciplinary or legal measures for any damage.
2. Students in TUJ-arranged housing must abide by [Temple University's Student Conduct Code](#) and any applicable General Housing Rules and the manual for the particular Dorm (together, "Dorm manual"). Violations may result in the student being expelled from the Dorm. No refunds are given in case of expulsion.
3. Students must abide by the following rules: 1) respect quiet hours, 2) [no alcohol is allowed](#) in or around TUJ housing up to 500 meters of the facility, 3) abstain from [smoking or using tobacco](#) in their room, 4) no outside guests allowed in a student's room, 5) no overnight guests are allowed, and 6) no pets are allowed. The Dorm manual contains the details on these rules as well as additional rules that you will have to follow. A copy of the Dorm manual will be distributed on arrival and can be viewed in your Dorm Canvas course prior to your arrival.
4. To ensure that all students can live safely and comfortably in TUJ Dorms, and given the problems associated with alcohol use and drug possession in Japan, TUJ Dorm Managers may conduct periodic room inspections during the course of the semester. The TUJ Dorm Manager may enter your room to conduct an inspection even if you are not present.

Updated May 28, 2026